

PROCESS GUIDE





Step 1: Dreaming and Planning

- Listen to your goals, needs, and desires
- Discuss different possibilities
- View previous projects, if requested
- Discuss your budget/investment comfort zone
- Explore your design/build team options: interior designers and architects

Step 2: Pre-Construction Partnership Agreement

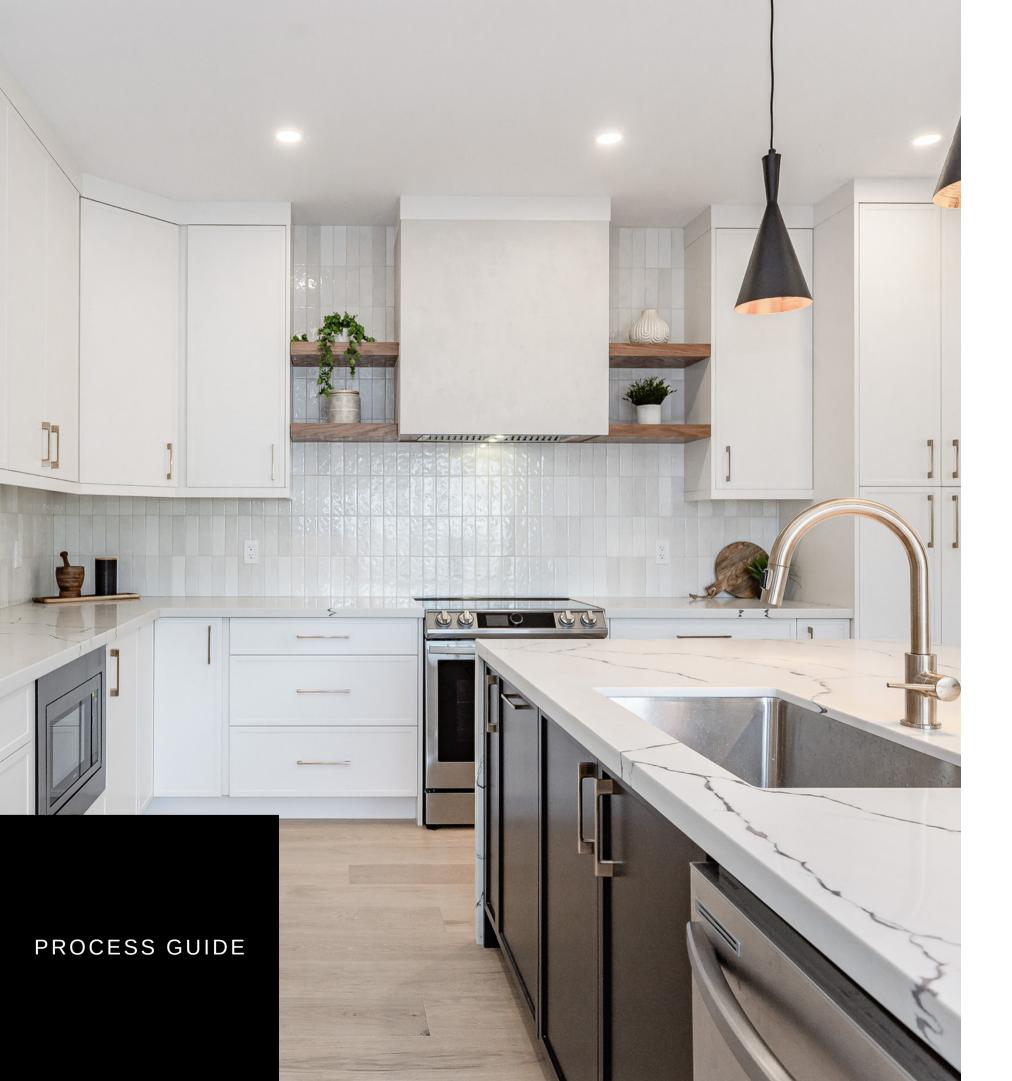
- Review our construction management system
- Review and sus to continue
- Provide assis and landscap facilitate colla

Step 3: Design Process

- Commence/review initial concept drawings
- Discuss preliminary budgets
- Offer value engineering ideas as required
- Revise the design as necessary
- Finalize/review the design and specifications

- Review and sign the Pre-Construction Partnership Agreement, allowing
 - us to continue providing consulting and pre-construction services
- Provide assistance and advice on selecting an architect, interior designer,
 - and landscape architect who are best suited for your home. We will
 - facilitate collaboration and manage the team throughout the project.





Step 4: Budget Forecast

- Review site conditions and constructability details of your home • Discuss and collaborate with the team on interior design specifications • Compile pricing from our trade professionals

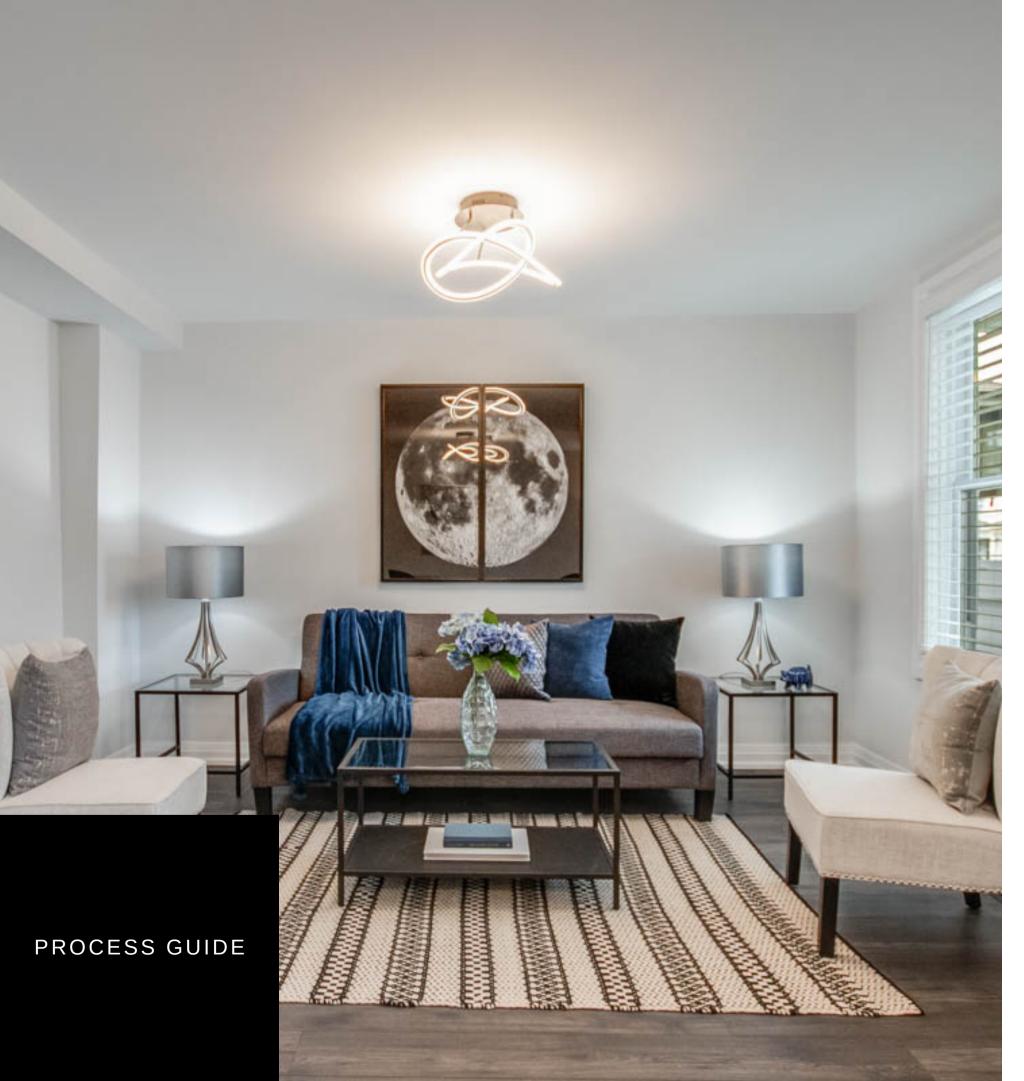
Step 5: Post-Design/Pre-Construction

- Review and sign the Construction Agreement
- Collect the construction deposit
- Apply for the building permit (if applicable)

Step 6: Pre-Construction Meeting

- Review the scope of work on-site
- Review the construction schedule
- Address any final concerns before construction begins





Step 7: Construction

- look ahead schedule
- Inform you about the work being performed
- Update you on any changes to the budget, including increases or credits due to scope modifications

Step 8: Post-Construction

- Deliver your Operations & Maintenance Manual
- Follow up after 11 months to inquire about your satisfaction with our work and address any warranty issues if necessary.

- Throughout the construction phase, we will:
- Keep you updated on any changes to the schedule, including a 3-week

- Meet with you weekly (or as required) to address any concerns or
 - questions that may arise during construction

- Utilize our experience and project management systems to ensure the
 - highest level of quality and accuracy during each phase of construction

- Our goal is to make this process an enjoyable experience for you. We
 - want you to love your home and share your positive experience with
 - others who would benefit from our services.



Contact Us

Let's Build Your Dream Home

www.gatewaygroup.ca info@gatewaygroup.ca



